



## **SKYLINE LODGE POLICIES**

### **LODGE REGULATIONS**

Permit holder is legally responsible for any and all actions of group members while they are in this Onondaga County Park facility. This person will be held financially responsible for any cleaning expenses and/or damages to park property caused by a member of user group and any violations of park policies. This person is responsible for the groups adherence to all lodge permit regulations including those pertaining to alcohol use.

User is responsible for leaving the lodge area free of litter and debris. Utilize plastic bags provided by Onondaga County Parks for trash, which will be removed by Park staff.

Skyline Lodge/Highland Forest maintains an exclusive catering contract. All catered events are required to use the contracted caterer. Users do have the option of bringing in their own food, provided it is home-cooked and not from another caterer, restaurant, etc. Customers who select the home cooked option will be provided with tables, chairs and garbage removal and have shared access to the kitchen during their selected time frame.

This permit is for the period shown and is subject to all rules and regulations of Onondaga County Parks. Accommodations will not be guaranteed for more than the number of people indicated. This permit is for an 8 hour time frame which includes set-up, event and take-down in the spring, summer & fall months with the following exception, during winter months, all events must completely take place between the hours of 7:00pm and 11:00pm. See website for actual dates.

Public admission to event or selling items to public requires advance permit from Onondaga County Parks, with user responsible for remitting 15% of gross receipts to Onondaga County Parks within five days of the function.

Compliance with all Health Department (315-435-6607) regulations is the responsibility of permit holder.

No balloons of any kind are permitted.

Onondaga County Parks reserves the right to void this permit should facilities become unavailable for any reason.

Onondaga County Parks reserves the right to cancel, postpone, or relocate any scheduled activity where in its sole opinion there exist factors that may jeopardize the public and/or facilities involved. In addition,

Onondaga County Parks will not be held liable for any damages/loss of services created by acts of nature on the date of the scheduled facility use.

#### CANCELLATION/REFUND POLICY

CANCELLATIONS: In the event you need to cancel a reservation, refunds will not be granted unless the permit holder notifies the Onondaga County Parks Reservations Office in writing by mail or email:

E-mail: [reservations@ongov.net](mailto:reservations@ongov.net) or

Mail: Onondaga County Parks, Attn: Reservations, 106 Lake Drive, Liverpool, NY 13088

·Cancellations received more than 10 months before the original event date will receive a full refund, minus a \$50 per rental day non-refundable administrative charge.

·Cancellations received less than 10 months before the original event date will not receive a refund. Any payments made less than 10 months before the original event date are non-refundable. Payments made for the Limestone Room or Kenyon Hollow Room are not refundable.

Refund guidelines for cancellation of special events and large groups (over 1,000 people) vary and are handled by park superintendent.

#### ALCOHOL BEVERAGE AND FOOD SERVICE

Onondaga County Parks places top priority upon safe and legal use of alcoholic beverages.

No person under the legal drinking age of 21 may possess or consume alcoholic beverages in Onondaga County Parks.

Approved quantities of alcohol may only be dispensed and consumed in the lodge area for which this reservation pertains.

Alcohol beverage consumption or open containers of alcoholic beverages are prohibited in all parking areas.

Glass containers are generally prohibited on exterior grounds and grass areas. Special provisions will be made to accommodate glass containers for inside functions at Onondaga County Park lodges.

Functions at Skyline Lodge shall utilize exclusive licensed caterer for alcohol sales and/ or distribution of food service unless event is self-prepared, home cooked affair as approved by Onondaga County Parks.

Maximum amounts of alcohol permitted are based upon listed criteria, contingent upon advance approval by Parks Commissioner or his agent and will be strictly enforced. These alcohol limits are maximum

quantities and represent a reasonable approach to minimizing problems with alcohol consumption based upon a several hour stay for a park visitor. They are not to be considered safe levels for all individuals, for which factors include physical characteristics of the individual and the time elapsed during consumption.

BEER: One six pack (12 oz. cans) per person or 1/4 keg (1,000 oz)/18 people

WINE: 1/2 quart (16 oz) per person or 24 quarts/50 people or 1 four pack wine coolers/person

LIQUOR: 5 ounces per person or 8 quarts/50 people

**ENDORSEMENT:**

In making my payment, I acknowledge that I have read, understand, and agree to comply with the above terms and conditions. I further verify that I am 21 years of age or older and assume all responsibility for the actions of my group.

Updated 5/1/2020